

## Covid Safety at St Luke's December 2021 Concert

**Maximum Number:** To comply with the maximum covid-safe capacity assessed by venue, the maximum number in the venue is set at 90. This includes singers etc.

**Tickets:** To monitor numbers attending and ensure the maximum covid-safe capacity is not exceeded, the concert is accessible only by pre-purchased tickets. There will be no tickets for sale at the door.

To monitor numbers attending and avoid handling cash, tickets are only available from Eventbrite and by e-mail request to RG. For those requesting tickets by e-mail audience numbers are asked to provide payments via bank transfer. Once this has been received, no paper ticket will be issued but names added and checked against the sales list at the door.

All, unless medically exempt, are asked to wear a face mask until seated. When entering, audience members will be checked against a list containing names of ticket holders. The checkpoint will be staffed by helpers wearing masks and entrants/checkers will be separated by 2 desks to create a 1+ metre separation.

**Social Distance:** To permit those audience members who wish to social distance, there is adequate spare seating within the venue to permit people to sit away from others, should they so wish.

Notices reading "DO NOT SIT ON ME" are available and audience members can place one on a chair adjacent to them should they wish to maintain social distance.

A one-way system will be used to allow physical separation between audience members.

**Ventilation:** The concert takes place in December and it is necessary to balance the need for ventilation/fresh air with maintaining an adequate temperature. A carbon dioxide monitor is fitted within the main body of the church and an interpretation of readings can be used to assess the need for ventilation/fresh air. One high-level window in the body of the church can be opened. In addition, the side entrance door to the Crosby Room, the double entrance doors from exterior to small vestibule, the double doors from vestibule to foyer/reception area, the double doors from reception to main body of the church can all be opened. The doors will be closed to begin with and if readings indicate the need to ventilation these will be opened and shut as necessary.

**Sanitising:** To reduce risk Hand Sanitizer will be placed at the entrance point. A pack of antivac wipes will be placed in the toilet.

**Face masks:** All, unless medically exempt, are requested to wear a face mask whenever moving around inside and until seated.

The request to wear face masks until seated, unless medically exempt, is included in the publicity flyer.

**Entry requirements:** Obviously, **you should not attend if:**

- You have any symptoms of Covid-19

- You have tested positive for Covid-19 in the 10 days prior to attending the event.
- You are required to self-isolate, or quarantine under government guidance.

We encourage everyone attending to make use of the self-administered and free NHS Rapid Lateral Flow Test. These should be taken at home, no more than 24 hrs before the concert. These tests are available by email (<https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>), or from chemists.

We will not, however, ask for evidence of negative test results, nor evidence of vaccination before entering the concert venue.

**Signage:** signs be displayed to:

- Advise potential entrants not to attend if displaying any symptoms of Covid-19; if they have tested positive for Covid-19 in the prior 10 days; they are required to self-isolate, or quarantine under government guidance;
- Request all entrants wear a face mask, unless medically exempt;
- Advise there is no social distancing, but asking all to be respectful of other's space;
- Request all use the one way system.

**Programmes:** To reduce the risk of spreading via contaminated surfaces, we regret that there will be no paper programmes for this concert.

The estimated duration of the event is 90+ minutes.

**Interval:** It is judged that choir members will require a break/interval. We would, however, ask that where possible people limit their walking around the church; use the one way system and wear a face mask if moving around.

**Refreshments:** To reduce gathering, the physical interaction between attendees, the need for multiple persons to handle items, and reduce tidying up, no refreshments will be served.

**Communal singing:** To reduce the spread of airborne particles audience members are asked to remain seated during communal singing.

**Raffle:** Whilst the raffle is normally an addition and significant fund raiser, to reduce movement & the risk of contamination, there will not a raffle at this concert.

**Toilet:** There is only 1 toilet in the main body of the church. If using the toilet, please understand that you may have to wait and maintain an appropriate distance from others queuing.

**Communal Singing:** All audience members are requested to remain seated whilst singing, so all at same lower height in order to reduce spread of particulates.